

RWANDA MEDICAL AND DENTAL  
COUNCIL

P.O Box: 7496 KIGALI, RWANDA



ORDRE DES MEDECINS ET DES  
DENTISTES DU RWANDA

E-mail: info@rmdc.rw

July 12<sup>th</sup>, 2017

Ref: ...../RMDC/2018

**Dr. NGAMBE THARCISSE**  
**Dr. UMUHOZA CHRISTIAN**  
**Dr. MUVUNYI BIENVENUE**

Dear Colleagues,

**RE: Appointed Members of RMDC Internal Audit and Risk Committee**

We are very happy to appoint you as members of Internal Audit and Risk Committee to facilitate the National Council to fulfill its mandate;

To fulfill your mission, you are also requested to elect among your-selves the Chair and fix the calendar of committee meetings. Terms of reference are hereto attached.

Sincerely Yours,

**Prof. RUDAKEMWA Emmanuel**  
**The Chairman**  
**Rwanda Medical and Dental Council**

## **INTERNAL AUDIT AND RISK COMMITTEE**

### **TERMS OF REFERENCES**

**Mandate:** Three (03) years renewable once

**Functions:**

1. Review the work of other committees within the organisation, whose work can provide relevant assurance to the Committee's own scope of work.
2. Review and control the policies for ensuring compliance with relevant regulatory, legal and code of conduct requirements
3. Review the Annual Report and Financial Statements
4. Conduct inquiries into the complaints submitted to it under these Rules and make appropriate recommends to the Board.
5. Promote mediation and arbitration between the parties;
6. Assist the Bureau in the effective risk management systems
7. Advise the Bureau of Rwanda Medical and Dental on possible risks with regard to the Medical and Dental Profession
8. Propose amendment to the RMDC Policies and procedures
9. Perform any other related functions as may be designed by the board.

The Committee shall meet once a month or any time when necessary called by its president. Decisions are taken by consensus.